

Form CAT01

## Community asset transfer: application

### Your details

Your Organisation      *Studio Theatre*

Contact name      *Hugh Abel*

Position held      *Secretary and Charity Trustee*

Address

Postcode

Telephone

Email

### Your proposal

*(please complete Checklist CAT02 before filling in the following form)*

#### Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

*Piece of land to the rear of Studio Theatre, Ashley Road, Salisbury, SP2 7TN.  
See map attached*

#### Summary of proposal

Why do you want the asset and how will this benefit the local community?

*Studio Theatre has its own car park. However, with developing use of the premises, there is no longer sufficient room for all. This means that when the car park is full, motorists park in the surrounding areas –the residents' zones of Butts Terrace and Hulse Road.*

#### Community use

Please explain how the asset will be used

*(Please refer to questions 5-8 in the checklist - CAT02)*

*The land will be used for car parking and additional storage. It will be big enough (together with the existing car park area) to accommodate all vehicles visiting the theatre. There are no facilities in this area but any lighting required could be supplied from the theatre.*

#### Suitability for purpose

Please explain why this asset is suitable for the intended purpose

*(Please refer to questions 5-8 in the checklist - CAT02)*

*The land is currently an untidy little plot crossed by an informal pathway from the rear of Butts Terrace to Waitrose and the riverside path. Studio Theatre would be using the land in order to reduce parking congestion in the surrounding roads. It would also be able to tidy up the plot and make it less of an eyesore.*

**Community support and consultation**

Please set out who you have consulted about your proposal and how you have addressed any concerns raised  
*(Please refer to questions 9-14 in the checklist - CAT02)*

*A survey was conducted of the householders of properties in Hulse Road and Butts Terrace. The responses were unanimously in favour of the idea that Studio Theatre apply to Wiltshire Council for the transfer of the land and then use it for car parking. The only expression of concern was from a resident in Hulse Road who wanted assurance that Studio Theatre would not seek to make use the land between the theatre building and the river for car parking.*

**Legal issues**

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset *(Please refer to questions 15-18 in the checklist - CAT02)*

*It is not believed that there are any covenants or legal constraints on Studio Theatre's proposal to use the area for car parking. The theatre would include the area with extensions to its existing insurance policies. A fence similar to that which exists at present would be used to enclose the land.*

**Financial matters**

How will you fund running costs and maintenance? Are you willing to pay for the asset?  
*(Please refer to questions 19-23 in the checklist - CAT02)*

*Studio Theatre would be able to pay for a fence with which to enclose the land.*

**Future management**

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?  
*(Please refer to questions 24-27 in the checklist - CAT02)*

*Studio Theatre would be able maintain the additional land to a higher standard than at present using the resources of our existing property maintenance team.*

**DECLARATION**

I confirm that the details included in this application are correct

Signed:

[Signature box]

Name (please print):

HUGH ABEL

Date:

12 Sept 2012.



	Question	Yes	No	Note
<b>Community use</b>	1. Is the asset to be provided for a public purpose?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale</i>
	2. Will the asset be hired or used by third parties?	<input type="checkbox"/>	X	<i>If 'yes' your application should set out how this will work</i>
	3. Will your organisation supervise use of the asset?	X	<input type="checkbox"/>	<i>If 'no' your application should explain how use will be supervised</i>
	4. Will the public have access to the asset?	<input type="checkbox"/>	X	<i>If 'yes' your application should set out how your liabilities will be covered</i>

	Question	Yes	No	Note
<b>Is the asset fit for proposed use?</b>	5. Is it big enough?	X	<input checked="" type="checkbox"/>	<i>The xCouncil will only transfer assets that are fit for purpose</i>
	6. Is it in the right location?	X	<input checked="" type="checkbox"/>	<i>The Council will not transfer assets that increase unnecessary car use</i>
	7. Is it safe?	X	<input checked="" type="checkbox"/>	<i>The Council will not transfer assets that are unsafe</i>
	8. Does it have utilities? (Water, electricity, drainage, etc)	<input type="checkbox"/>	X	<i>If 'no'- your application should explain if they are needed</i>

	Question	Yes	No	Note
<b>Community Support and consultation</b>	9. Have you consulted nearby residents?	X	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	10. Have you consulted adjoining owners?	X	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	11. Have you consulted others affected by the proposal?	X	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	12. Have you consulted the local Wiltshire Councillor?	X	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	13. Have you consulted the local Parish Council?	X	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	14. Is there community support for the change of use?	X	<input type="checkbox"/>	<i>If 'no' - consider carefully whether you wish to proceed with your application</i>

**Legal**

Question	Yes	No	Note
15. Are there any covenants or other legal constraints?	<input type="checkbox"/>	X	If 'yes' your application should explain implications
16. Does the proposed use require planning consent?	<input type="checkbox"/>	X	If 'yes' your application should explain implications
17. Have you considered insurance cover?	X	<input type="checkbox"/>	If 'no' your application must explain implications
18. Have you assessed health and safety liabilities?	X		Your application must explain how you will deal with risks and liabilities

**Finance**

Question	Yes	No	Note
19. Can you meet all conversion costs?	X	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
20. Can you meet all capital maintenance costs?	X	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
21. Can you meet all day-to-day running costs?	X	<input type="checkbox"/>	If 'no' your application should explain how funding will be provided
22. Will you use the asset to generate income?	<input type="checkbox"/>	X	If 'yes' your application should provide further details
23. Will any third party be assisting with the costs?	<input type="checkbox"/>	X	If 'yes' your application should provide further details
24. Do you have any contingency funds?	X	<input type="checkbox"/>	If 'no' your application should set out how you will deal with contingencies
25. Are you prepared to pay for the asset ?		X	If 'yes' your application should set out your offer

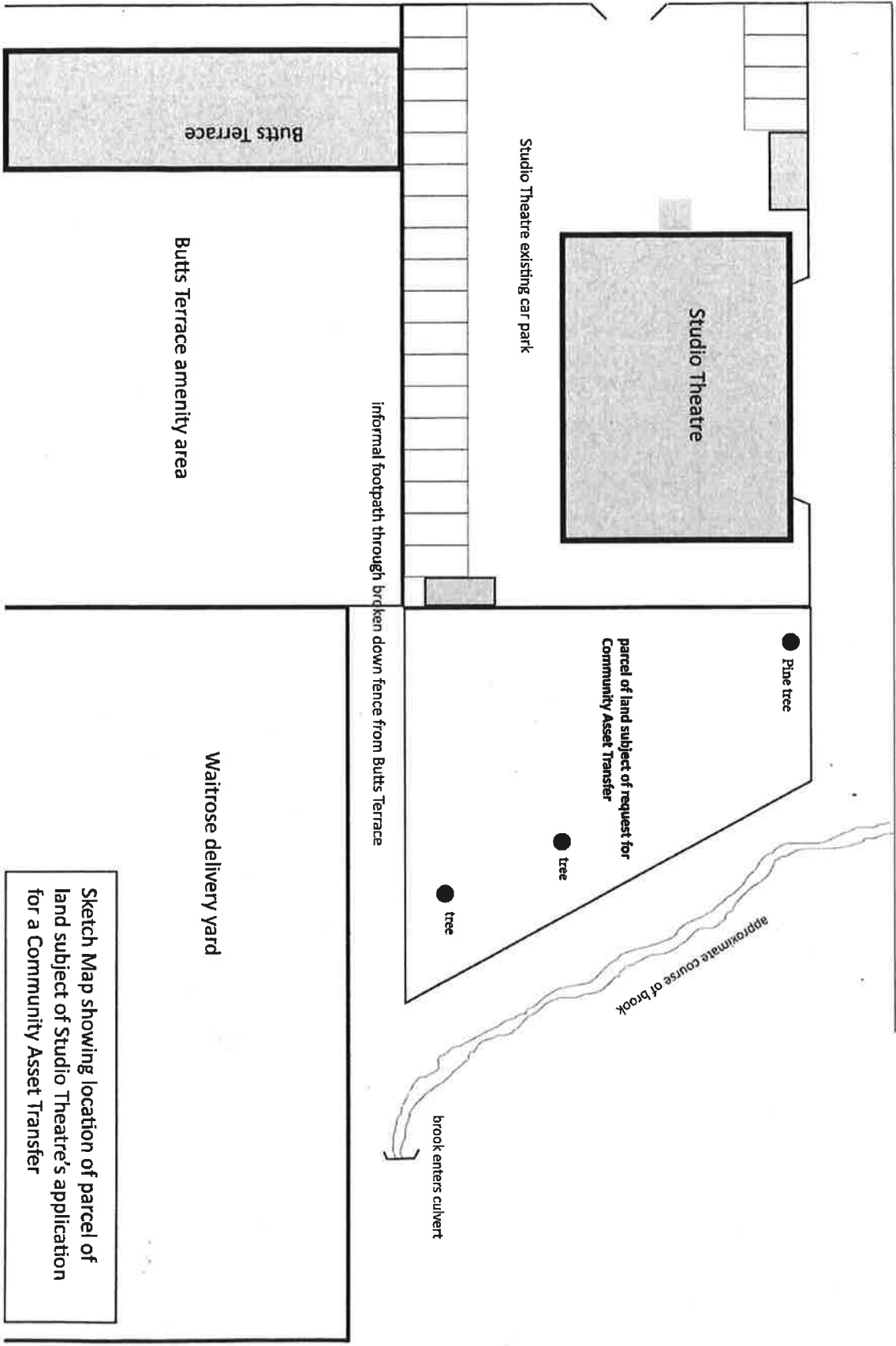
**Management**

Question	Yes	No	Note
26. Will you manage the asset?	X	<input type="checkbox"/>	If 'no' your application should set out who will manage the asset.
27. Will a management committee be set up?	<input type="checkbox"/>	X	If 'yes' your application should set out how this will work
28. Will users of the asset be involved?	<input type="checkbox"/>	X	If 'yes' your application should set out how this will work
29. Will someone be employed to manage the asset?	<input type="checkbox"/>	X	If 'yes' your application should set out how this will work

RIVER AVON

Riverside footpath & Cycle path

Ashley Road



Sketch Map showing location of parcel of land subject of Studio Theatre's application for a Community Asset Transfer